**IOPC operational response to incidents**

This is subject to change as the on-call policy is currently under review.

Please note that this will not be part of the expectations of your role while you are a Trainee Investigator. Once you progress to Investigator, however, you will be expected to participate in the on-call rota, though requests for reasonable adjustments will be considered.

Due to the nature of the IOPC’s work, there is a requirement to provide a 24/7on-call response when critical incidents occur involving the police. These may include road traffic, firearms and terrorist incidents and deaths or serious injury during or after police contact.

As an investigator or lead investigator in the IOPC you will be required to participate in the on-call rotas.

**Daytime (known as ‘day response’)**

Hours covered: Monday to Friday 9.00am – 5.00pm.

During daytime hours, 9.00am to 5.00pm, you may be on the day response rota with your own team or other investigations staff across your office. You should be prepared to cover an entire week on the day response rota at a time e.g., Monday to Friday. In general, you will respond to incidents within your office’s geographic region. You will be expected to be fit and available to respond to an incident anytime between the above hours and be prepared for the deployment to last many hours, which may mean you are working through the evening and overnight.

**Overnight/Weekend (known as ‘on call’)**

Hours covered: Monday to Thursday evenings from 5.00pm to 9.00am; Weekends - Friday from 5.00pm through to 9.00am Monday.

During overnight and weekend on call, you may be on the on-call rota with investigations staff from your own office or from other regions. Overnight and weekends you will mostly deploy from home. Depending on where you live, or where an incident has taken place, you may be asked to deploy to an incident that may or may not be in the geographic area for your office. You will be expected to be fit and available to respond to an incident anytime between the above hours. You will normally be rostered to cover an entire week at a time e.g., Monday to Monday between the above time parameters.

**Hours**

When on day response or on call, if called out to an incident you may work extended hours. Staff should bear in mind that daytime call outs often continue beyond 5.00pm. Likewise, overnight call outs may extend beyond 9.00am. Therefore, staff are expected to have some degree of flexibility and be available beyond those hours should they be called out within the time parameters. For example, if called out at 3.00pm on a Thursday, you are unlikely to finish work until much later in the evening, and almost certainly beyond 5.00pm.

On day response; if a deployment requires you to work in beyond 9.00am to 5.00pm, overtime and/or TOIL is provided subject to local line management agreement.

If deployed whilst on call (overnight/weekends), subject to local line management agreement, overtime and/or TOIL may be provided depending on the number of hours worked over the on call week.

When extended hours are worked, there may also be circumstances when expense claims can be made.

For staff rostered on overnight/weekend on call, an on-call allowance is payable to all staff providing this function regardless of being called out or not.

**Frequency**

There is some variation across regions of frequency of on call functions. In general, you will be required to provide a daytime on call function every 5-8 weeks and overnight/weekend on call cover for approximately 3-4 weeks per year. Rotas are generated in advance to give staff plenty of notice of their on call/day response dates.

**Travel**

Each IOPC office has fleet vehicles for use by investigations staff on call and day response. In general, for your week of overnight/weekend on call, most staff take home a fleet vehicle for the week. The fleet vehicle may only be used for IOPC business.

If you own a car and wish to do so (we recognise not everyone does), use of your personal car for on call/day response may also be an option; subject to prior line management agreement and appropriate insurance being in place.

If suitable, public transport may also be used to deploy.

**Locations**

As with normal IOPC day to day work you could work in any number of locations. The following list is not exhaustive, but when providing on call functions day or night you could be deployed to the following types of locations 24/7:

* Scenes of incidents – may be indoors or outdoors
* Police stations/custody suites
* Hospitals/mortuaries
* Residential premises
* Commercial premises

**Nature of work**

Like with your day-to-day work, while on call/day response there are many tasks you will be asked to undertake. This could include, but is not restricted to:

* Oversight/management of post incident procedures in police premises
* Observation of police officers/staff writing witness accounts
* Evidential review – e.g., body worn video, CCTV, statements and police data
* Management, oversight and direction of scenes and evidential collection
* Oversight of vehicle examinations/data downloads
* House to house enquiries
* CCTV trawls
* Witness statements
* Visiting bereaved relatives or persons adversely affected by an incident
* Post mortems
* Hospital visits
* Collection/delivery of exhibits